

**WHITE HOUSE WATER SYSTEM
MINUTES OF THE BOARD OF DIRECTORS
MARCH 28, 2022
6:00 PM**

Roll Call and Proof of Quorum, present were:

Marcia L. Kelly, President	JD Kast, Maintenance Supervisor
Rickey Gunter, Vice President	Jennifer Smith, Office Manager
Terrell Smith	
Dewayne Holley	William Delaney, Member
	Barbara Judge, Member

With quorum present, Marcia Kelly offered the prayer, everyone recited the Pledge of Allegiance and Marcia Kelly, President, called the meeting to order.

First order of business was Mr. William Delaney requesting that White House Water System run the main line down Wright Road where he lives. Currently his meter is located on Bluefield Dr. and his line crosses 2 other properties where it has been damaged unbeknownst to him by the other property owners. Marcia asked if there is potential for other houses being built. Mr. Delaney stated that his neighbor may subdivide his property in the future. The Board told him that after getting the cost of installing the line, they will vote in the future about extending the line down Wright Road.

Second order of business was Mrs. Barbara Judge who stated that her bill has continually risen, even though she has been out of town most of the time. She lives by herself so there is no reason for her bill being \$70 per month. She has had the plumber there several times but nobody has found a leak. JD stated that he ran a data log on her meter and it showed that it was a start/stop leak. He walked her yard and was not able to find a leak. After much discussion, it was decided that JD and Justin would install a cut-off valve at her house to see if the leak was at her house or at the line in her yard.

OLD BUSINESS: Subdivision Regulations – Rickey made the motion to accept the regulations, seconded by Dewayne. Motion passed 100%.

The next order of business was an email sent from Jason Padgett to Marcia requesting a meeting. It was decided that Marcia, Dewayne, and JD would attend the meeting.

WELL REPORT: JD Kast, Maintenance Supervisor, presented a written report which reflected:

- 22 new customers
- 16 customer cut-off due to delinquent accounts
- 22 customers finalized service / closed account
- 17 meters were replaced
- All water samples passed ADEM
- 31% +/- of water sold is from our well
- 69% +/- of water sold purchased from NBU
- Cost of water produced by WHWS is approximately \$1.08 per 1,000 gallons

Dewayne made the motion to accept the Well Report, seconded by Terrell. Motion passed 100%.

MAINTENANCE REPORT: JD Kast, Maintenance Supervisor, presented written report:

- Discussed the repair of six (6) leaks, requiring flushing approximately 88,500 gallons.
- The lights on the well house have been fixed to ensure adequate lighting towards the shop and fill dirt pile.
- The maintenance crew installed 2 new services in March, one being a 1-inch service.
- New employee Jacob Bailey started on 3/28.
- Discussed the need for a tank for the caustic soda used to treat the water.

Dewayne made a motion to purchase the 500-gallon tank for around \$700. Terrell seconded the motion. Motion passed 100%.

Rickey made a motion to accept the Maintenance Report, seconded by Dewayne. Motion passed 100%.

OFFICE REPORT: Profit / Loss statements covering January 2022, February 2022, and March (Month-to Date) were reviewed. Jennifer presented a written report which reflected the following:

- Rachel Butt's leak
- Liberty National debiting the Operating Account for a terminated employee's policies for the last 3 years
- Signing a contract with Cintas at the same rate as the contract signed in 2018.

Terrell made a motion to accept the Office / Financial Report, seconded by Dewayne. Motion passed 100%.

The seventh order of business was the Board Meeting Minutes for February. Rickey made a motion to accept the Minutes. Terrell seconded the motion. Motion passed 100%.

The eighth order of business was the Wex Report for February. Terrell made a motion to accept the report, Dewayne seconded the motion. Motion passed 100%.

The ninth order of business was the Delinquent List. Rickey made a motion to accept the Delinquent List, Terrell seconded the motion. Motion passed 100%.

The tenth order of business was a quote from BCS Insurance for Cyber Insurance. The Board decided to table the cyber insurance until after everyone had a chance to review the quote. Rickey also asked Jennifer to get a written quote from Truitt Insurance, since the Board was only given a price without details.

Next order of business was an update regarding the ARWA Conference held the prior week, where Marcia was awarded ARWA Director of the Year.

The twelfth order of business was discussion regarding authorizing geologist Trent Godwin to look for a location for a second well with no restrictions as to where to look. Terrell made a motion, seconded by Rickey. Motion passed 100%.

The next order of business was discussion regarding holding the annual meeting in May.

With no further business, Dewayne made a motion to adjourn the meeting, seconded by Rickey. Motion passed 100%. The meeting was adjourned at 10:15 pm.


MARCIA L. KELLY, PRESIDENT


DEWAYNE HOLLEY, Secretary/Treasurer